

By-Laws

SUBJECT: AGENDA FORMAT

For regular Board meetings, the following format is used:

- a) Call to order, Pledge of Allegiance, and Approve Agenda;
- b) Approval of minutes of previous meeting(s);
- c) Recognitions
- d) Presentations and Items for Discussions;
- e) Financial Reports;
- f) Policies;
- g) Personnel Items;
- h) New Business Items;
- i) Meetings and Dates;
- j) Public Comments;
- k) Possible Executive Session;
- l) Adjournment.

For special and emergency meetings, the regular meeting agenda format shown above may be shortened and/or adapted to fit the purpose of the meeting.

Education Law Section 1606 Public Officers Law Section 104(2)