

Regular Meeting (Tuesday, August 20, 2024)

Tully Central School District
 Board of Education
 Tully Junior-Senior High School
 Library, 6:00 P.M.

MEMBERS PRESENT

Edward Wortley, President
 Ryan Chatfield, Vice President
 Donna Doody, Member
 Jeffrey Phelps, Member
 Bettemae Russell, Member
 Cheryl Wayne, Member

MEMBERS ABSENT

Jessica McAnaney, Member
 Elaina Iozzo, Student Ex Officio Member

ADMINISTRATION PRESENT

Darcy Woodcock, Superintendent
 Kevin Sommer, School Business Administrator
 Cristy Bobbett, Director of Student Support Svcs.
 Mike O'Brien, JSHS Principal
 Paul Schiener, Directory of Instructional Support Svcs.

OTHERS PRESENT

Jeanette Neadom, District Clerk

1. Call Meeting to Order - The meeting was called to order by Edward Wortley at 6:03 p.m.

1.1 Pledge of Allegiance

1.2 Approve Agenda - Motion by Ryan Chatfield, seconded by Jeffrey Phelps to approve the agenda as presented. Vote 6 to 0. Motion Carried.

2. Minutes

2.1 Approve Minutes of Previous Meeting(s) - Motion by Jeffrey Phelps, seconded by Donna Doody to approve the July 9, 2024 reorganization minutes and the July 9, 2024 regular minutes as presented.

3. Recognitions - None

4. Visitors and Public Comment

4.1 Visitors are recognized and welcomed - Art Rienhardt, Jill Northrup and Jean Reed. Jill Northrup shared various upcoming events for September.

5. Presentations and Items for Discussion

5.1 Superintendent's Report

- Request was made for the district to look into Health Insurance Policies.
- APPR process will be shifting; NYSED in discussion and more to come.
- Regionalization, shared services, collaborative curriculum and similar topics currently under discussion state wide.

5.2 Board of Education President's Report

- BOE had retreat on August 13, 2024. BOE goals were discussed and discussions ensued.

5.3 Committee Reports - None

6. Financial Items

6.1 Financial Reports - Approval of the June 2024 financial reports as presented.

6.2 Claims - Approval of the June 2024 claims/payments as presented.

6.3 Budget Transfers - Approval of the budget transfers dated July 16, 2024.

Motion by Cheryl Wayne, seconded by Ryan Chatfield to approve financial items 6.1 through 6.3 by consent. Vote 6 to 0. Motion Carried.

7. Policies

7.1 Policies for First Reading - None

7.2 Policies for Second Reading

- 3160: Charter School
- 5673: Employee Personal Identifying Information (new; no marked version)

Motion by Bettemae Russell, seconded by Donna Doody to approve and adopt policies 3160 and 5673 by consent. Vote 6 to 0. Motion Carried.

- 6460: Jury Duty - to be abolished
- 6510: Health Insurance - to be abolished
- 6520: Workers' Compensation - to be abolished

Motion by Jeffrey Phelps, seconded by Ryan Chatfield to abolish policies 6460, 6510 and 6520 by consent. Vote 6 to 0. Motion Carried.

8. Personnel

8.1 Appointment of Administrative Intern - Approval of the appointment of Abigail Lerch as an Administrative Intern effective August 21, 2024 through June 30, 2025.

8.2 Appointment of Music Teacher - Approval of the probationary appointment of Sandra Machuga to the position of Music Teacher with an effective date of August 29, 2024, a four year probationary appointment with an anticipated tenure date of August 29, 2028. Sandra Machuga received her BA in Music from Ithaca College.

8.3 Appointment of Teaching Assistant - Approval of the probationary appointment of Kristy Clukey to the position of Teaching Assistant with an effective date of August 29, 2024, a four year probationary appointment with an anticipated tenure date of August 29, 2028. This appointment is per the terms of the 2022-2026 Tully Teachers' Association agreement.

8.4 Appointment of Teaching Assistant - Approval of the probationary appointment of Megan Chawgo to the position of Teaching Assistant with an effective date of August 29, 2024, a four year probationary appointment with an anticipated tenure date of August 29, 2028. This appointment is per the terms of the 2022-2026 Tully Teachers' Association agreement.

8.5 Appointment of Teaching Assistant - Approval of the probationary appointment of Cheryl Bliss to the position of Teaching Assistant with an effective date of August 29, 2024, a four year probationary appointment with an anticipated tenure date of August 29, 2028. This appointment is per the terms of the 2022-2026 Tully Teachers' Association agreement.

8.6 Appointment of Teaching Assistant - Approval of the probationary appointment of Jennifer Perrello to the position of Teaching Assistant with an effective date of August 29, 2024, a four year probationary appointment with an anticipated tenure date of August 29, 2028. This appointment is per the terms of the 2022-2026 Tully Teachers' Association agreement.

8.7 Appointment of Teaching Assistant - Approval of the probationary appointment of April Jackson to the position of Teaching Assistant with an effective date of August 29, 2024, a four year probationary appointment with an anticipated tenure date of August 29, 2028. This appointment is per the terms of the 2022-2026 Tully Teachers' Association agreement.

8.8 Appointment of Teaching Assistant - Approval of the probationary appointment of Meghan Reynolds to the position of Teaching Assistant with an effective date of August 29, 2024, a four year probationary appointment with an anticipated tenure date of August 29, 2028. This appointment is per the terms of the 2022-2026 Tully Teachers' Association agreement.

8.9 Appointment of Teaching Assistant - Approval of the probationary appointment of Ganarehawe Printup to the position of Teaching Assistant with an effective date of August 29, 2024, a four year probationary appointment with an anticipated tenure date of August 29, 2028. This appointment is per the terms of the 2022-2026 Tully Teachers' Association agreement.

8.10 Appointment of Library Aide - Approval of the provisional appointment of Amy Chawgo to the competitive class Cortland County Civil Service position of Library Aide, effective August 29, 2024. This appointment is contingent upon Ms. Chawgo taking the next available Library Aide test through Cortland County Civil Service and placing in the top three candidates. This appointment is also pending fingerprint clearance. This appointment is per the terms of the current Tully Clerical Staff Agreement. Note: to date fingerprint clearance has been approved.

8.11 Leave of Absence of Elementary Teacher - Approval of the leave of absence request from Malloreay Bordwell from her position as Kindergarten Teacher with an anticipated start date of October 11, 2024 and with an anticipated end date of December 19, 2024.

8.12 Resignation of Contract Bus Driver - Acceptance of the resignation of Eric Shaffer from the position of Contract Bus Driver effective September 1, 2024.

8.13 Appointment of Contract Bus Driver - Approval of the probationary appointment of Kurt Betters to the non-competitive class position of probationary Contract Bus Driver with an effective date of September 3, 2024 with a 52 week probationary period. This appointment is per the terms of the Collective Bargaining Agreement between the Tully Central School District and Teamsters Local Union 317 from July 1, 2022 through June 30, 2025.

Motion by Cheryl Wayne, seconded by Jeffrey Phelps to approve personnel items 8.1 through 8.13 by consent. Vote 6 to 0. Motion Carried.

8.14 Appointment of Bus Driver Trainers - Approval of the appointment of Lisa Bollinger, Rob Poulsen and Glen Wintermute to the title of Bus Driver Trainers to assist with 19-A and SBDI training at the rate of \$25/hr with hours as approved by the Superintendent for the 2024-25 school year.

Personnel Item 8.14 Tabled.

8.15 Status Change of Keyboard Specialist - Approval of the status change of Nikki Allen to the competitive class Cortland County Civil Service position of permanent Keyboard Specialist with an effective date of September 13, 2024 due to the successful completion of the probationary period. This appointment is per the terms of the current Tully Clerical Staff Agreement.

8.16 Summer Transportation Substitute - Approval of the summer bus driver, Michael Clark retroactively effective July 28, 2024.

8.17 Revised 2024 Fall Coaching Appointments - Approval of the revised 2024 fall coaching appointments.

Motion by Cheryl Wayne, seconded by Bettemae Russell to approve personnel items 8.15 through 8.17 by consent. Vote 6 to 0. Motion Carried.

8.18 MOA - Contract Bus Driver Additional Time - Approval of the Memorandum of Agreement (MOA) with Teamsters Local 317 as it relates to the additional time pertaining to Michael Lee. The Superintendent of Schools is authorized to sign same.

Personnel Item 8.18 Tabled.

8.19 JSHS Co-Curricular Personnel Recommendations (Dept. Chair/Mentors) - Approval of the JSHS Department Chairperson(s) and New Teacher Mentors appointments for the 2024-2025 school year as presented.

8.20 TES Co-Curricular Personnel Recommendations (Dept. Chair/Mentors) - Approval of the TES Department Chairperson(s) and New Teacher Mentors appointments for the 2024-2025 school year as presented.

8.21 Approval of Student Teachers - Approval of the student teachers for the Fall 2024-2025 school year as presented.

Motion by Jeffrey Phelps, seconded by Donna Doody to approve personnel items 8.19 through 8.21 by consent. Vote 6 to 0. Motion Carried.

8.22 Substitutes - Approval of substitutes as provided on the attached spreadsheet.

8.23 Appointment of JSHS Fitness Center Chaperones - Appointment of the individuals listed below to chaperone the JSHS Fitness Center:

The hours of operation are Monday - Thursday, 4:30 - 6:30 p.m. at a rate of \$25.00 per hour. One chaperone per day on a rotating schedule determined by the Athletic Director. All chaperones MUST be CPR/AED certified.

- Mary Fisher
- Rhiannon McElroy
- Emily Paccia
- Jamie Wortley

Motion by Cheryl Wayne, seconded by Donna Doody to approve personnel items 8.22 through 8.23 by consent. Vote 4 to 0, with 2 abstentions - Edward Wortley and Ryan Chatfield. Motion Carried.

9. New Business

9.1 2024-2025 District Wide Safety Plans - Approval and adoption of the Tully Elementary Emergency Response Plan, Tully Junior/Senior High School Emergency Response Plan and the District-wide SAVE Plan for the 2024-2025 school year which were presented at the July 9, 2024 Public Hearing.

9.2 2024-2025 APPR Plan - Approval of the 2024-2025 APPR Plan.

9.3 2024-25 Professional Learning Plan - Approval of the updated 2024-25 Professional Learning Plan.

9.4 Bid Award for Bus Purchase - Approval of the bus purchase to the lowest most responsible bidder, per legal review and authorizes the School Business Administrator to proceed with the purchase process.

9.5 Revised 2024-25 Tully School Calendar - Approval of the revised 2024-25 Tully School Calendar.

9.6 Facilities Use Agreement with OCM BOCES - Approval of the Facilities Use Agreement with OCM BOCES for the 2024-25 school year and the President of the Board of Education is authorized to sign same.

9.7 Tully Afterschool Program Agreement - Approval of the agreement between Tully Afterschool Program and Tully Central School District for the 2024-2025 school year.

9.8 2024-2025 School Bus Drivers Handbook - Approval of the 2024-2025 School Bus Drivers Handbook.

9.9 Approval of Child School Safety Zone - Approval of a Child School Safety Zone to allow for bus pickup at a residence on Warren Street, effective September 4, 2024, in accordance with law and/or regulations.

9.10 One to One Nurse Agreement - Approval of the One to One Nurse Agreement between Cristy Amidon and the Tully Central School District as presented. The Superintendent of Schools is authorized to sign same.

9.11 Lead Evaluators - Acceptance of certifications for Cristy Bobbett, Ed Kupiec, Mike O'Brien, Paul Schiener and Darcy Woodcock authorizing them to perform the duties of Lead Evaluator for the 2024-2025 school year.

9.12 Principal Evaluator - Acceptance authorizing Darcy Woodcock to perform the duties of Principal Evaluator for the 2024-2025 school year.

9.13 Tax Levy - Approval of the tax levy be set in the amount of \$11,248,572 and the confirmation of the tax rolls be prepared to raise such amount.

9.14 Tax Warrants - Approval of the execution of the Tax Warrants authorizing the tax collector to collect taxes in accordance with the confirmed tax roll list. Members of the Board of Education are authorized to sign same.

9.15 Acceptance of Donation - Acceptance of a donation from REV Theatre Co. in the amount of \$2750.00.

9.16 Volunteers - Approval of volunteers as presented on attached spreadsheet.

9.17 CSE Recommendations - Approval of CSE recommendations as presented.

Motion by Ryan Chatfield, seconded by Cheryl Wayne to approve new business items 9.1 through 9.17 by consent. Vote 6 to 0. Motion Carried.

10. Meetings and Dates

10.1 Upcoming meetings and dates

- Wednesday, August 28 - New Teacher Orientation, 8:00 a.m.
- Wednesday, August 28 - 6th and 7th Grade/New Student Orientation, 4:30 p.m. - Sixth Grade; 6:30 p.m. - Seventh Grade
- Thursday, August 29 - Superintendent Conference Day
- Monday, September 2 - Labor Day/School Closed
- Tuesday, September 3 - Superintendent Conference Day
- Tuesday, September 3 - TES Back-to-School Night, 4:00 - 5:30 p.m.
- Wednesday, September 4 - First Day for Students
- Tuesday, September 10 - Policy Committee Meeting, 8:15 a.m.
- Wednesday, September 11 - TES PTO Meeting via Zoom, 7:00 p.m.
- Thursday, September 12 - JSBS Curriculum Night, info to be shared via ParentSquare
- Tuesday, September 17 - Audit Committee Meeting, 4:30 p.m.
- Tuesday, September 17 - BOE Meeting, 6:00 p.m.
- Wednesday, September 18 - Facilities Meeting, Virtual, 3:00 p.m.

11. Public Comments - None

12. Executive Session

12.1 Proposed Executive Session - Motion by Bettemae Russell, seconded by Cheryl Wayne to adjourn into executive session to discuss personnel items. Vote 6 to 0. Motion Carried. Time: 7:00 p.m.

12.2 Return from Executive Session - Motion by Jeffrey Phelps, seconded by Donna Doody to return to open session. Vote 6 to 0. Motion Carried. Time 7:28 p.m.

12.3 Possible Action from Executive Session - Motion by Jeffrey Phelps, seconded by Bettemae Russell to approve personnel items 8.14 and 8.18 by consent. Vote 6 to 0. Motion Carried.

13. Adjournment

13.1 Adjourn Meeting - Motion by Donna Doody, seconded by Cheryl Wayne to adjourn the meeting. Vote 6 to 0. Motion Carried. Time: 7:29 p.m.



 Jeanette Neadom, District Clerk

Draft Minutes: 09/05/2024

Scheduled for BOE Review: 09/17/2024

BOE Approved: 9/17/2024